

PRIVACY POLICY

A. GENERAL PROVISIONS

Bernard Building Center, Inc (BBCI) considers personal information, such as your name, postal and email addresses or telephone number, to be private and confidential. Accordingly, the personal information you provide is stored in a secure location, is accessible only by designated staff or authorized agents, and is used only to market our products or better serve our customers. Except as otherwise provided in these terms and conditions of use, BBCI will not disclose any personal information to other organizations.

If you are concerned about the information you have provided to us, or would like to review, update or delete that information, please contact us at sales@bernardbuilding.com. We will make reasonable efforts to comply with your wishes.

If you do not wish to receive marketing or promotional materials from us, please send an email to sales@bernardbuilding.com with the words "remove from marketing lists" in the subject line and retype the email address to be removed in the text of the email for verification purposes. BBCI employs reasonable security measures to protect the personal information you submit to us, once it is received.

B. INFORMATION COLLECTION

Personal information is collected on a voluntary basis. Some areas of the website may request that you voluntarily supply us with personal information, including your name, email address, etc, for purposes such as correspondence, site registration, making a purchase, or participating in online surveys. BBCI may also retain electronic communications you send to our customer service representatives, web master or other associates. These may be shared only within BBCI as a means to continually improve customer service.

BBCI tracks information about the visits to its website and pages. For example, statistics are compiled that show the daily number of visitors to a site, the daily requests received for particular files on a site, and what areas those requests come from. These aggregated statistics are used to customize our website to better meet your needs and may also be provided to others, but the statistics contain no personal information and will not be used to gather such information.

There is a technology called cookies which can be used to provide you with tailored information from a website. A cookie is an element of data that a website can send to your browser, which may then be stored on your system. This website may use cookies so that we can better serve site users. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it.

C. INFORMATION USE

Bernard Building Center may use the information you give us in order to better serve our customers. Such use shall include, but is not limited to, providing a service, measuring customer interests in our various products and services and informing users about new products, services and programs.

This information may be used on information provided in surveys, information that may indicate purchasing preferences or emails sent to the Bernard Building Center website. Any lists used to send you

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product and service offers are developed and managed under strict conditions designed to safeguard the security and privacy of customer personal information. Bernard Building Center will use reasonable efforts to address all requests to remove, modify, alter or change any information on any postal mail or email lists upon your request.

D. DISCLOSURE

Because BBCI considers the individual information we maintain to be confidential, our policy is to disclose no personal information gathered online to third parties unless release is required by law or as pertinent to judicial or government investigations or proceedings. BBCI does not sell, rent, distribute, display or transmit personal information to other organizations.

E. SECURITY

BBCI places the utmost importance on protecting information transmitted via this website and will take security precautions to protect all such information and its transmission to this website and its storage and use with the website. However, while BBCI will take measures to secure and protect from loss, misuse and alteration, any information transmitted by you with this website, BBCI does not guaranty or warrant that any use of this website is totally secure.

F. CHILDREN

If you are under the age of thirteen, do not use this website. This website is not designed to target or collect information from children under the age of thirteen. Pursuant to the Children's Online Privacy Protection Act, if you are a parent or legal guardian and believe your child is accessing our site, contact us immediately. If we discover on our own that a child has accessed this website, we will delete any gathered information, will not use the information for any purpose, and will not disclose such information to third parties.

G. EMAIL POLICY

In compliance with the federal CAN-SPAM Act, if you do not wish to receive marketing or promotional materials from us, please send an email to sales@bernardbuilding.com with the words "remove from marketing lists" in the subject line and retype the email address to be removed in the text of the email for verification purposes.

H. OTHER WEBSITES

The BBCI website may contain links to other websites not owned or controlled by BBCI. BBCI makes every effort to link only to sites that share our high standards and respect for privacy. However, we have no control and are not responsible for the content, reliability, or the privacy practices employed by other sites. By inclusion in this website, BBCI does not endorse, recommend, sponsor or warrant any content, products or services or other information on such site. No other site may link to this website without the express written consent of BBCI.